

# Transporting Records to DPA

## NO!

## YES!



**Do not use vehicles with open beds or trucks with backs that are not enclosed -records can be removed or lost in transit Do not expose cargo areas to the weather Do not load boxes improperly...**



**Use an enclosed vehicle that is securable It significantly reduces the chance of loss! Records are protected from the weather! Ensure boxes are evenly distributed Brace boxes against shifting or falling**

