

**AGENCY ASSIGNMENTS**  
**(08/09/2018)**

Delaware Public Archives has assigned an Information Resources Specialist (IRS) to each state and local government agency. The following list of agency assignments identifies the responsible IRS and their e-mail and office phone. Please contact your assigned IRS regarding policies and procedures, office consultations or for technical advice.

NOTE: There are separate general schedules for State agencies, schools and local governments.

**Amber Clendaniel**

**(amber.clendaniel@state.de.us) (744-5043)**

1205 Supreme Court  
1215 Justice of the Peace Courts  
1217 Superior Court / Prothonotary  
1220 Court of Common Pleas  
1225 Court of Chancery  
1227 Family Court  
1560 Department of Justice  
1561 Public Defender  
1605 Department of Correction  
1660 Department of Public Safety/Homeland Security  
1801 Delaware National Guard  
1914 Board of Parole  
1920 Criminal Justice Council  
1923 DELJIS

**Marian Coker**

**(marian.coker@state.de.us) (744-5064)**

1380 Department of Agriculture  
1432 Delaware State Housing Authority  
1500 Department of Health and Social Services  
1501 Department of Services for Children, Youth and Their Families (KIDS)  
1540 Department of Transportation  
1620 Department of Natural Resources and Environmental Control  
1932 Delaware Solid Waste Authority

**Jean Townson**

**(jean.townson@state.de.us) (744-5045)**

0920 Delaware River and Bay Authority

**Local Government Records -**

2--- New Castle County  
3--- Kent County  
4--- Sussex County  
5--- NCC Municipalities  
6--- KC Municipalities  
7--- SC Municipalities

**Rebekah Lee**

**(Rebekah.lee@state.de.us) (744-5006)**

1580 Department of Labor  
1953 Fire School / Fire Marshal  
8005 Department of Education  
8--- School Districts  
8300 Delaware State University  
8400 Delaware Tech  
8500 University of Delaware

**Kit Carson**

**(rodney.carson@state.de.us) (744-5021)**

1107 Legislative Council/Controller General  
1111 General Assembly Sunset Committee  
1115 House  
1120 Senate  
1302 Governor  
1304 Lt. Governor  
1305 Office of Management and Budget  
1308 Department of Technology and Information  
1310 Treasurer  
1315 Auditor  
1320 Insurance  
1322 Elections  
1325 Department of State  
1400 Department of Human Resources  
1460 Department of Finance