

## OFFSITE CONTAINER STORAGE

Delaware Public Archives has in place a contract for the temporary storage of agency records. Contract STA08001-OCS, "**Offsite Container Storage**", is administered by Delaware Public Archives utilizing two commercial records storage firms – Access Information Management (formerly Priority Archives) and Iron Mountain. It is in effect through June 30, 2013.

Interested agencies may access the award notice at [http://contracts.delaware.gov/contracts\\_detail.asp?i=1206](http://contracts.delaware.gov/contracts_detail.asp?i=1206) or from James Frazier, Government Services Manager, Delaware Public Archives, 121 Duke of York Street, Dover, Delaware 19901 at [james.frazier@state.de.us](mailto:james.frazier@state.de.us) or (302) 744-5039.

Details on how to use the contract may be obtained from your assigned records analyst at DPA or the Government Services Section noted above. All associated costs of using the contract are currently being absorbed by Archives.