

**AGENCY ASSIGNMENTS
(11/17/2014)**

Delaware Public Archives has assigned an Information Resources Specialist (IRS) to each state and local government agency. The following list of agency assignments identifies the responsible IRS and their e-mail and office phone. Please contact your assigned IRS regarding policies and procedures, office consultations or for technical advice.

NOTE: There are separate general schedules for State agencies, schools and local governments.

Amber Clendaniel

(amber.clendaniel@state.de.us) (744-5043)

1205 Supreme Court
1215 Justice of the Peace Courts
1217 Superior Court / Prothonotary
1220 Court of Common Pleas
1225 Court of Chancery
1227 Family Court
1560 Department of Justice
1561 Public Defender
1605 Department of Correction
1660 Department of Public Safety/Homeland Security
1801 Delaware National Guard
1914 Board of Parole
1920 Criminal Justice Council
1923 DELJIS

Jean Townson

(jean.townson@state.de.us) (744-5045)

0920 Delaware River and Bay Authority

Local Government Records -

2--- New Castle County
3--- Kent County
4--- Sussex County
5--- NCC Municipalities
6--- KC Municipalities
7--- SC Municipalities

Corey Lucas

(corey.lucas@state.de.us) (744-5006)

1580 Department of Labor
1953 Fire School / Fire Marshal
8005 Department of Education
8--- School Districts
8300 Delaware State University
8400 Delaware Tech
8500 University of Delaware

Marian Coker

(marian.coker@state.de.us) (744-5064)

1306 Delaware Economic Development Office
1380 Department of Agriculture
1432 Delaware State Housing Authority
1500 Department of Health and Social Services
1501 Department of Services for Children, Youth and Their Families (KIDS)
1540 Department of Transportation
1620 Department of Natural Resources and Environmental Control
1932 Delaware Solid Waste Authority

Kit Carson

(rodney.carson@state.de.us) (744-5021)

1107 Legislative Council/Controller General
1111 General Assembly Sunset Committee
1115 House
1120 Senate
1302 Governor
1304 Lt. Governor
1305 Office of Management and Budget
1308 Department of Technology and Information
1310 Treasurer
1315 Auditor
1320 Insurance
1322 Elections
1325 Department of State
1460 Department of Finance